



Schoology Conferences Vs Microsoft Teams



Updated 4/6/2020 Karen Balbier & Julie Rivas	Schoology Conferences	Microsoft Teams
Log In - Teacher	1. Log into Schoology using Chrome browser episd.schoology.com 2. Select the course. 3. Look for Conferences. 4. Create the conference or start the conference.	1. Log into Schoology. 2. Locate link to the TEAMS Meeting. Click on it. 3. Open in TEAMS application. 4. Sign in and begin.
Log In - Student	1. Log into Schoology. (Teachers, use Chrome Browser. For the iPad use Safari App, episd.schoology.com) 2. Look for Conferences 3. Teacher - Create the conference. Start conference when ready. 4. Student - Click on the name of the conference that has started.	1. Log into Schoology. 2. Locate link to the TEAMS Meeting. Click on it. 3. Open in TEAMS application. 4. Sign in and begin.
Mute All	Yes - Locate, manage user, gear	Yes - Locate participants list to mute all.
Admin/Organizer	All Members in Schoology that have Admin access in the course are automatically Moderators. (Beware of Ending the Call with multiple Admin/ Moderators)	The Organizer is the creator of the meeting.
Moderator/Presenter Access	All Moderators can be presenters. There can be only 1 Presenter at a time.	Everyone is a Presenter by default. The Organizer should click on each name and switch the student roll to attendee.
Viewer/Attendee	Viewers are students in the Schoology Conference	Attendees (Teachers should make all student attendees as they enter the room. Everyone that enters the room is a Presenter by default.)
Waiting Rooms	No	Yes. If a student is not signed in they will be entered as a guest and placed into a waiting room. Please communicate that students must sign in. This will prevent surprise students or guests from joining the session unless invited.
Remove Viewer/Attendee	Yes. Click on viewer name to remove viewer. Viewers can re-enter the meeting.	Yes. Look for the participant list and ... for option to remove user. Attendees can re-enter the meeting.
Control Webcams	The Moderator can turn webcams off and allow webcams to be turned on.	The Presenter cannot control webcams. The attendee can turn it on and off. Presenter and Attendees can turn off incoming video. This only turns off the view for that device only, this saves bandwidth.

Webcam view	-View all Moderators and Viewer students (teacher only) -View Moderators and self (student view)	-View 4 people at a time (thumbnail of self on computer) -pin view-view the speaking participant by default. -turn off incoming camera view to save bandwidth
Blur Webcam Background	No	Yes (computer only)
Breakout rooms	Yes. Students can all see each other. Breakout rooms are not recorded.	No breakout rooms
Share Screen	Yes (moderators only). Do not see the screen share button? -Make sure you are using the Chrome Browser. -Press the + sign to “take presenter” role	Yes (presenters only) If students are not switched to attendees upon entry, they will all have the ability to share screens. The presenter can adjust rights for each attendee to allow for intentional student screen sharing.
White Board	Yes. If uploading a presentation, leave blank slides for additional white board slides.	Yes and No (Students participating with an iPad and Guests that are not signed in cannot view the whiteboard.) The Whiteboard is viewable for students using a computer. Recording of the Whiteboard is currently not supported.
White Board Annotation	The teacher can allow all students access to annotate on the board. All students adding annotations are identified.	All students can annotate from a computer. Teacher cannot turn this feature off. Participants are not identified.
Insert Presentation	Yes, upload the presentation.	Yes, teachers can upload or browse to load a presentation. No, (Students using an iPad cannot view the powerpoint. Use Screen Share as a Plan B)
Closed Captions	Yes (need a live scribe)	Yes (automatic, personal preference, computer only)
Chat	Yes (ability to turn off private chat)	Yes (cannot turn off the chat) includes gifs, emoji reactions to chat messages, show me thumbs up in the chat IPad- chat is not in same window
Save Chat	Yes. Save before leaving or ending the conference.	Yes. It is automatically saved in TEAMS.
File Share in Chat	No	Yes from a computer.
Notes	Everyone can contribute to shared notes.	Everyone can contribute to shared notes. (iPad users can view shared notes.)
Polling	Yes	No
Recording	Yes (saved for 7 days in Schoology)	Yes (saved to Microsoft STREAM)
Interacting	Status Updates, Polling, White board, Breakout Rooms	Emojis, Gifs in the Chat

Share an External Video	Yes. Have the video link ready. Everyone can view the video (teacher should mute their device mic to avoid an echo as students view the video). Share screen is also an option	Share screen
Log Out/ Hang Up	Log out when the viewer is ready to exit the conference	Hang Up when the attendee is ready to exit the meeting.
End Meeting/Hang Up	The last teacher in the conference should “end meeting.” End meeting will end the meeting for all moderators and viewers in the session.	All members should Hang Up when the meeting has ended.